

Introduction to Watching Videos on YouTube

There are now millions of videos available to watch on the Internet covering just about anything from comedy, sports, news, music, education through to kittens playing with balls of wool!

Most websites stream the video, directly from the site, using a video player. This means the video is always played from the website and not downloaded onto your computer.

YouTube

YouTube is the most popular video website with millions of videos to watch. The search works very similarly to Google search i.e. you type in keywords to find videos. To watch a video click on the thumbnail i.e. picture of the video or the video title.

Step 1 Open the Internet

Step 2 Type the address www.youtube.com into the address bar

YouTube homepage will appear – it will look something like this

The image shows a screenshot of the YouTube homepage with several annotations pointing to specific features:

- Time**: Length of time the video plays for. (Points to the video duration '4:54' on the 'HAUNTED Ghost Ship FIESTA' video.)
- Views**: The number of people who have watched the video. (Points to the view count '87,730 views' on the 'Jake and Amir: Dare' video.)
- Thumbnails**: Click on the thumbnail or video title to watch the video. (Points to the video thumbnail for 'Marvel/DC Season 3 Promo'.)
- Search Bar**: Search for videos using keywords. (Points to the search bar at the top of the page.)

The screenshot also shows the YouTube logo, navigation links (Home, Videos, Channels), and a 'Videos Being Watched Now' section with various video thumbnails and titles.

Watching a Video on YouTube

Watching a video on YouTube is really easy. When you play a video you can use the **player controls** to pause it, change the volume it's played at and even watch it in full screen on your computer.

YouTube Player Controls



Activity

- 1 Click on a short video and watch it
- 2 Click on the back browser button to go back to the YouTube homepage

Searching for a Video on YouTube

If there is something particular you would like to watch e.g. a cooking demonstration, a favourite song, a comedy sketch you can type what you are looking for directly into the **YouTube Search Bar**, then click on the **Search** button.



Activity

- 1 Type Age Action into the YouTube search bar
- 2 Explore the page



Note:

YouTube will list the results they think are most relevant to your search

Tip:

To stop watching in full screen press the **Esc** button on the keyboard

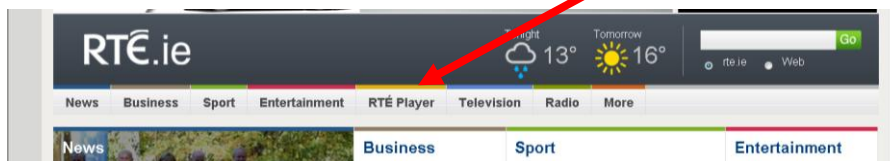
- 3 Click on a link to watch a video
- 4 Practice using the player controls

Introduction to the RTÉ Player

On the RTÉ website there is a feature called RTÉ Player. This allows you to watch previous RTÉ programmes on your computer for free. So you can watch anything from the latest episode of EastEnders to the latest news headlines. RTÉ keep programmes up online for 21 days after the show has aired. Currently we are not able to view programmes from BBC or UTV, but we can view programmes on Channel 4 (go to Channel 4od) – Channel 4 programmes include subtitles.

RTÉ Player

To use the RTÉ Player go to www.rte.ie and select **RTÉ Player** from the menu across the top of the page



The following screen (or something similar) will open up



Search

Search for a program you'd like to watch

Calendar

Choose a date to view a programme from that day

Latest

Choose from the latest programmes

Last Chance

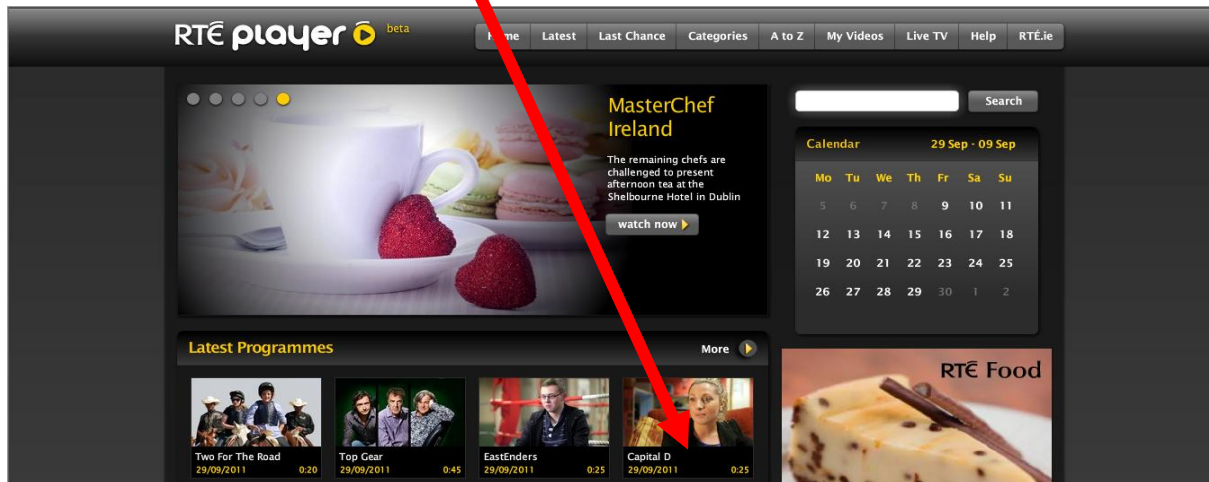
These programs will soon be removed from the RTE Player

Most Popular

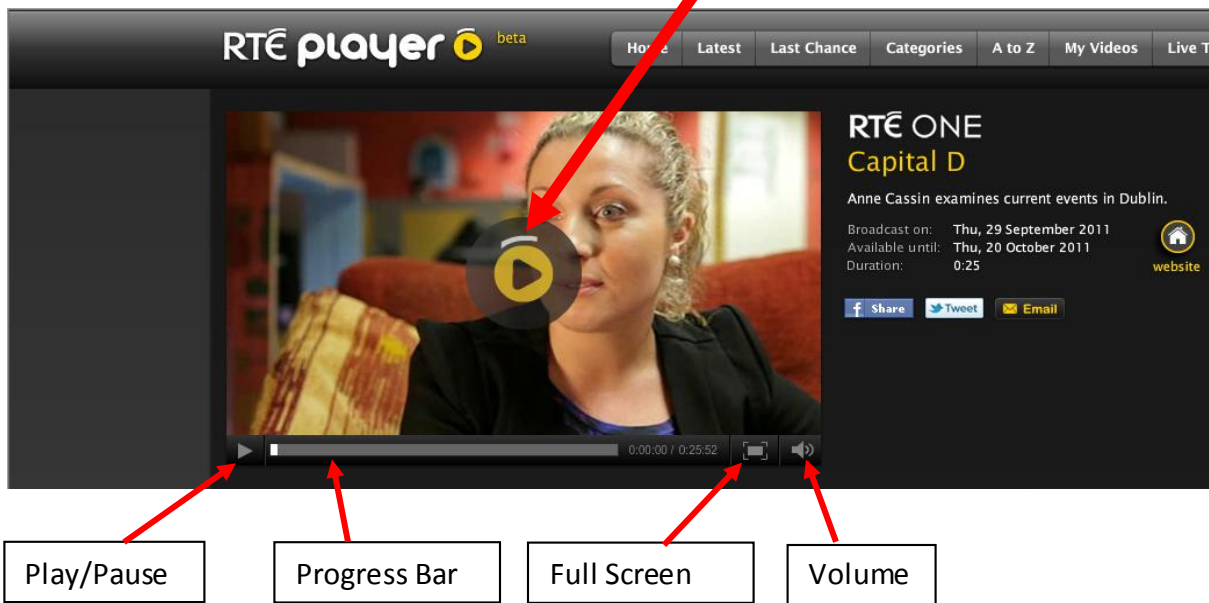
Activity 1

Watch a program using RTÉ Player

Step 1 Click on the link to a program you want to watch



Step 2 When the new screen appears Click on the play button



Step 3 Practice using the RTÉ Player video controls – play/pause, progress bar etc.

Search for a Programme with RTÉ Player

You can search for a specific programme using RTÉ Player. We will look up the weather forecast.

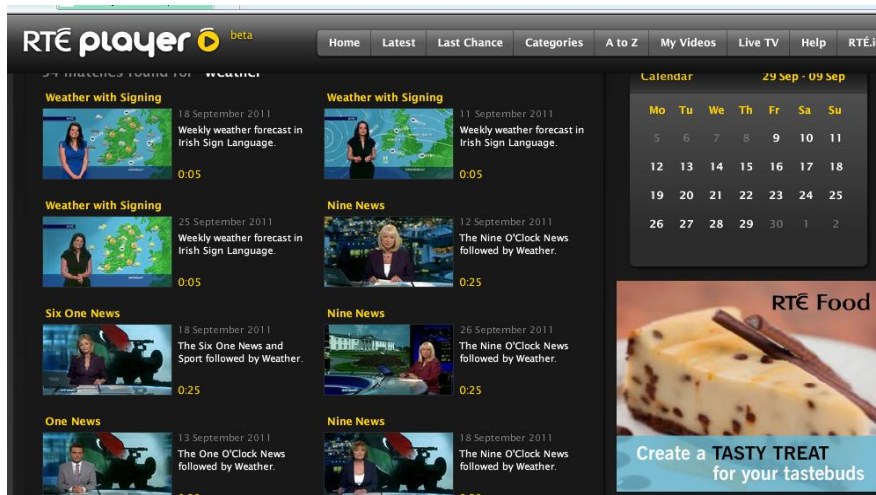
Activity

Search for a programme with RTÉ Player

- 1 Go to www.rte.ie and open the RTÉ Player
- 2 Type weather into the search box



- 3 Click on the weather forecast you would like to watch



- 4 Watch the video and close it when finished

Activity

Search for the most recent Late Late Show

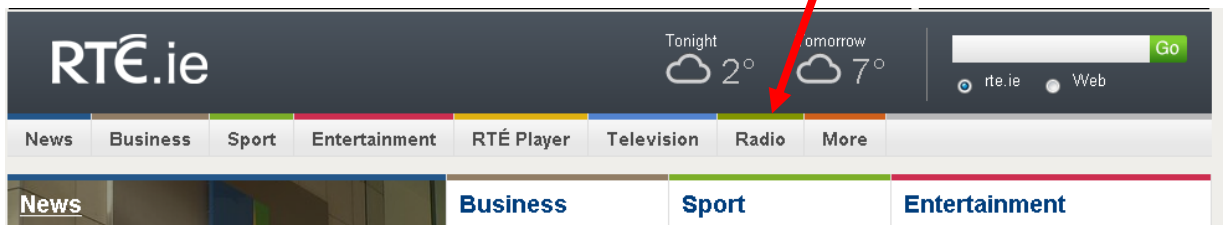
Listen to the Radio

Many radio stations now have their own websites where you can listen live to the radio, check the radio schedule or listen to previous radio shows.

RTÉ Radio is available on the RTÉ website. (In order to listen live, you may need to download and install a free application called RealPlayer. A prompt will appear to let you know if you need it - it is available from www.real.com)

RTÉ Radio

To listen to the radio on RTÉ Player go to www.rte.ie and select **Radio** from the menu across the top of the page



The RTÉ Radio homepage will open up

On the homepage you will find various links to **Radio Schedules, Most Popular, Recommended, Highlights** etc.

Activity

Listen live to the radio

Step 1 On the homepage click on the radio station you would like to listen to



Step 2 Click on **Listen Live**

A new window will open and the radio will begin to play. Close the window when you want to stop listening.

Browsing Online Shops

Online shopping is a convenient way to shop without leaving the comfort of your home! You can buy almost anything online (often for less than you would pay in the shops) and have it delivered direct to your door. It is great for finding products such as books, CDs or clothes. Many supermarkets offer an online shopping service with delivery and most are excellent. Online shopping is easy. Even if you don't intend buying anything, you can browse online shops, or compare prices between online shops.

If you want to make a purchase, all you'll need is a credit or debit card and register your details with the website, then follow the steps below.

- 1 Go to the site on which you want to shop
- 2 Click on the item you want
- 3 Click '**Add to Basket**'
(Repeat steps 2-3 to add more items)
- 4 Click on '**Go to Basket**' to view what you are buying and make sure it's correct
- 5 Go to '**Checkout**'
- 6 Before you can pay, you'll need to register with the website – you will need to have an email address and create a password
- 7 Enter your delivery address details and a contact number or email address
- 8 Enter your credit or debit card details

Complete your purchase and wait for your goods to arrive. It's as straightforward as that!

Things to Note:

- You may have to pay a delivery charge for items you buy online and you should consider this when comparing costs between a shop and an online retailer
- Not all websites will ship (deliver) goods to Ireland. www.armchair.ie is a directory of online retailers who will ship to Irish addresses.

Useful Websites for Shopping Online

| | |
|--------------|--|
| Supermarkets | www.superquinn.ie www.supervalue.ie www.tesco.ie |
| Books | www.easons.ie www.amazon.com |
| Gifts | www.argos.ie |
| Home | www.ikea.ie |

How to Buy Online

Credit Cards

Many people have concerns about using a credit card online and it's always wise to be careful with your credit card in any situation. However, there is no reason why shopping on the Internet is any less secure than shopping on the high street, as long as you follow some basic guidelines.

- Ensure the site you are buying from is a secure site. There are a number of ways to identify a secure site:
 - When you get to the payment section of the website, check the web address in the browser starts with **https** (rather than **http**) – this means they're using some sort of security when handing your money
 - Look for the security icon (a locked padlock or unbroken key symbol) in the bottom right-hand corner of the screen
- If a website doesn't display a full postal address or contact landline number and doesn't display a returns policy or procedure on what to do if there's a problem and you need to return goods, it's in breach of the **Distance Selling Regulations**, so don't use it! These details are usually displayed on the bottom of the home page.
- Anyone can create a web page, so there's no immediate way for a shopper to tell whether an online shop is genuine at first sight. Try to purchase items from trusted, well-established retailers, or ones recommended by friends.

PayPal

PayPal is a service that allows you to make secure payments and money transfers through the Internet. Once you sign up for a PayPal account, you can then purchase items and send money without ever sharing your financial information with the retailer. www.paypal.com

Alternatives to using a Credit Card

If you do not have a credit card or do not want to use your credit/debit card online, you can still shop online using 3V vouchers. 3V vouchers are disposable prepaid Visa credit card numbers that can be used to shop online, via mail order or over the telephone just like using a standard credit card. You don't need a bank account to purchase a 3V voucher and they are not linked to any of your financial details. You can purchase a 3V voucher in many local shops, petrol stations etc. Go to www.3v.ie for information on what they are and where you can get them locally.

O2 also offer a prepaid Visa credit card – see www.o2online.ie/o2/o2-money

For more information on using your credit card safely online go to Safe Card at www.safecard.ie or Make It Secure at www.makeitsecure.ie

In the following activity, we will go through the steps of buying an item online, but you will not actually purchase the item.

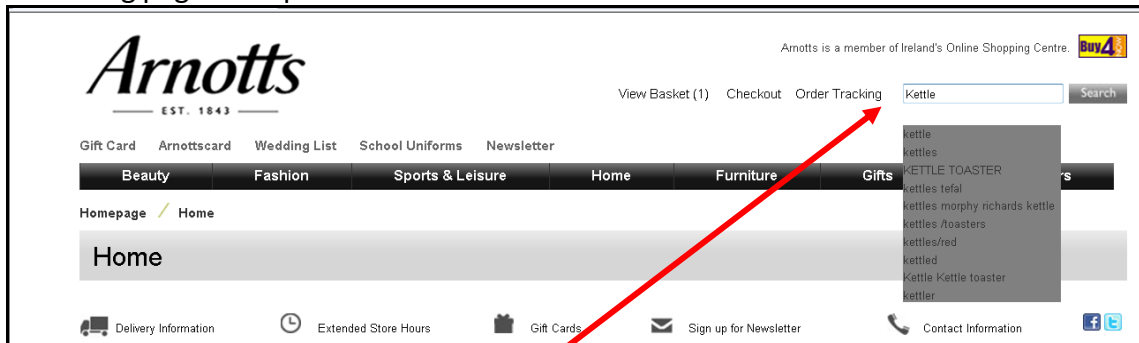
Student Notes 2 – Online Shopping

Activity

Buying a Kettle from Arnotts Online

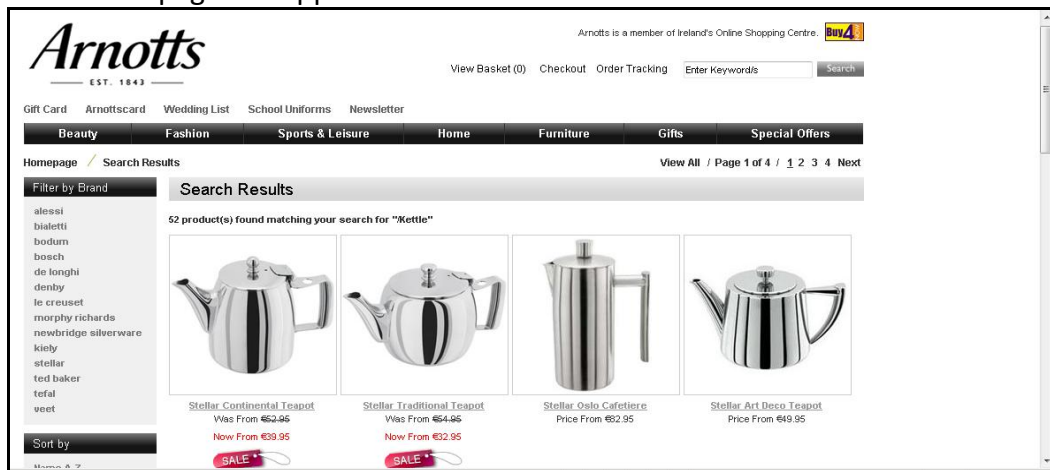
1. Go to www.arnotts.ie

The following page will open

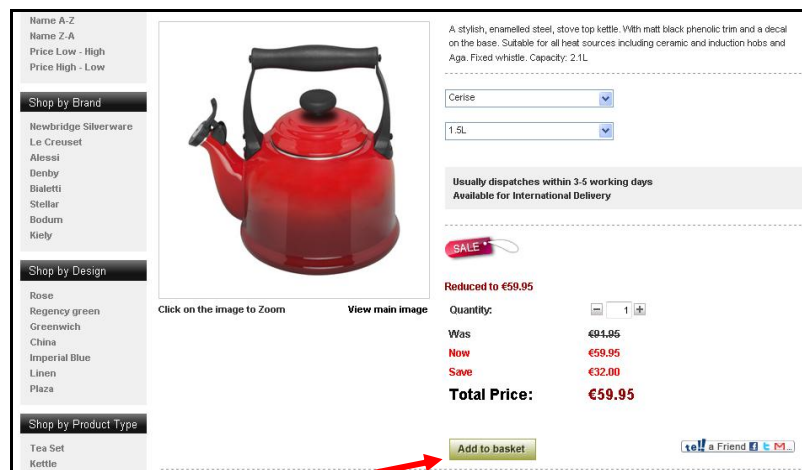


2. Type the word kettle in the search box

The search results page will appear

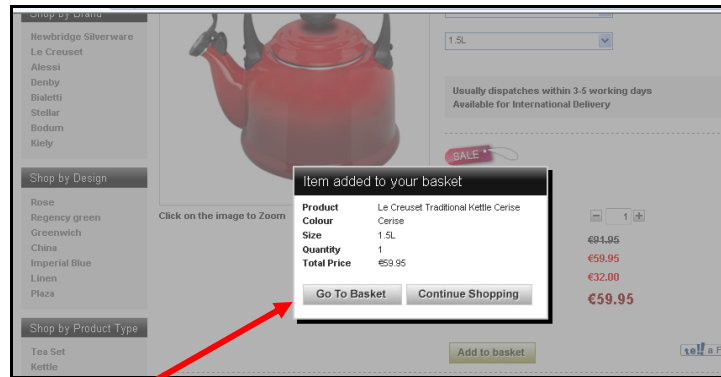


3. Scroll down the page and choose a kettle. Click on the item.

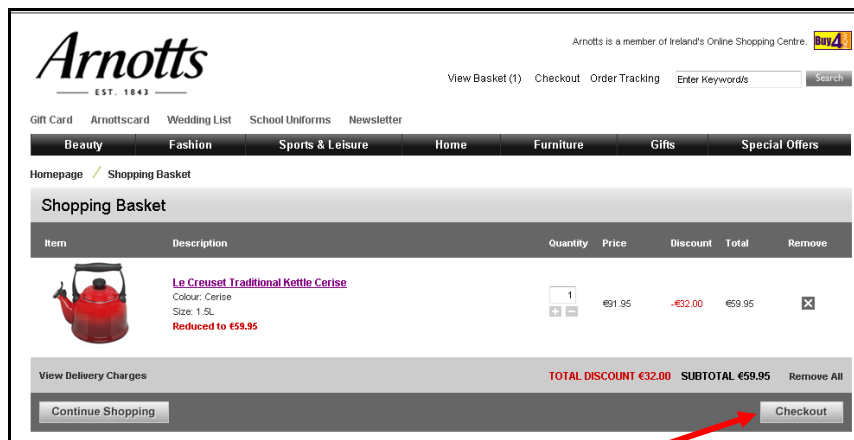


4. Click on 'Add to basket'

Student Notes 2 – Online Shopping

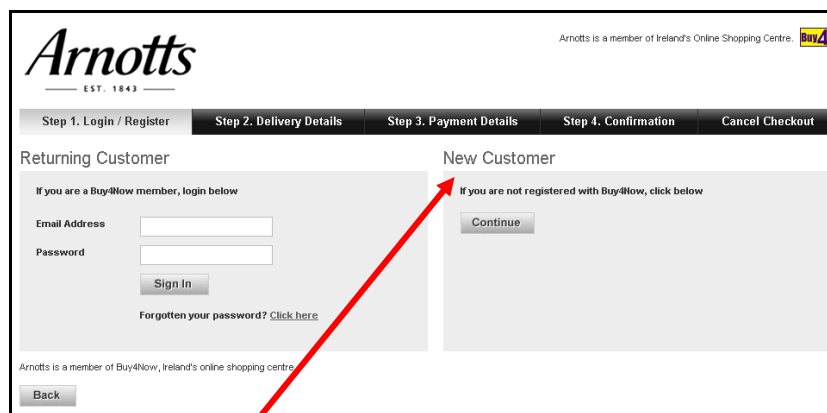


5. Click on 'Go to basket'



6. Check the details of your purchase are correct – quantity, price etc.

If they are correct, click on 'Checkout'.



7. Register as a new customer

Student Notes 2 – Online Shopping

The screenshot shows the Arnotts website's registration page. At the top, the Arnotts logo is on the left, and a small text says "Arnotts is a member of Ireland's Online Shopping Centre." with a Buy4Now logo. Below the logo is a navigation bar with five steps: "Step 1. Login / Register" (highlighted), "Step 2. Delivery Details", "Step 3. Payment Details", "Step 4. Confirmation", and "Cancel Checkout". A paragraph of text explains that registering with Arnotts also allows using the checkout facility in other Buy4Now stores. The main form is divided into two columns. The left column contains fields for "First name", "Last name", "Country" (a dropdown menu showing "Republic of Ireland"), "Address Line 1", "Address Line 2", "Address Line 3", "City / Town", "Post Code", "County" (a dropdown menu showing "Please Select"), and "Telephone". The right column contains fields for "Email address - used for login", "Confirm Email Address", "Password - min 6 characters", and "Confirm Password". Below these fields is a section titled "We would like to know more about you. What are your interests? Tick all that apply." with four checkboxes: "Travel", "Home & Garden", "Health & Fitness", and "Fashion & Beauty". At the bottom of the right column, there is a checkbox for "At Buy4Now / Arnotts, we think newsletters are a great way to keep our customers informed of relevant special offers, gift ideas and new additions to our site. Tick here if you DO wish to receive the Buy4Now Newsletter".

8. Enter your address and email details (you can use a dummy address & email)

9. Another screen will appear asking if your delivery address is the same as your billing address. Click Continue.

The following page will appear. **DO NOT COMPLETE THE PAYMENT DETAILS section.** In a real transaction you would do so and then click on 'Confirm Payment'.

The screenshot shows a page with two main sections: "Gift & Delivery Information" and "Payment Details". The "Gift & Delivery Information" section has two radio buttons: "This order is not a gift. (We will display all relevant information on delivery docket)" (which is selected) and "This order is a gift. (If so we will not display item and payment details on delivery docket)". Below these is a "GIFT NOTE" text area with a character count of "Maximum 132 Characters (132 left)". Below that is a "DELIVERY INFORMATION (Optional)" text area, also with a character count of "Maximum 132 Characters (132 left)". The "Payment Details" section contains fields for "Card Type" (a dropdown menu showing "Please Select"), "Name on Card", "Card Number", "Expiry Date" (two dropdown menus showing "MM" and "YYYY"), and "Security Code" (a text field with a "What is it?" link). At the bottom of the page are two buttons: "Back" and "Confirm Payment".

Internet Security

The Internet is fast becoming part of our daily lives. We use it to shop, bank, search for information and communicate with friends and family. While surfing and transacting online is a convenient and rewarding experience, unfortunately, there are online criminals who want a piece of the action, so it is important to be aware of potential risks and what you can do to protect yourself and your computer.

Potential Threats on the Internet

Viruses

Some strange people get pleasure from destroying other people's computers by putting malicious viruses on the Internet which can enter your computer and damage or destroy your files. A virus attempts to spread from computer to computer by infecting another file. They can also get into your computer from discs or USB memory sticks that you use to transfer files, so only use files from people you can trust.

Spyware

Spyware is unwanted software that secretly collects and transmits information about you through your Internet connection without your knowledge. It might scan your files for personal information or give outsiders control over your computer. It can also infect your computer. It might make it run slow or display annoying pop-up messages.

Protect Yourself

1. Make backup copies of your files and store them in a safe place – CD, USB memory stick, or use an online backup service e.g. www.backblaze.com
2. Make sure you have security software installed on your computer, such as a firewall and anti-virus software

Firewall

A firewall stops people from connecting to your computer without your permission. Fortunately a firewall is included free with Microsoft Windows and is turned on by default and will update automatically.

Anti-Virus

Anti-virus software will protect you from threats by:

- scanning incoming emails for attached viruses
- monitoring files as they are opened or created to make sure they are not infected
- performing periodic scans of every file on the computer

Student Notes 3- Internet Security

Don't panic! You may already have security software installed on your computer. If not, there are many products you can choose from.

Anti-virus software packages often offer both a free version and a version that you pay for. In most cases, these free products are scaled-back versions of commercial products to which the software manufacturer hopes you will buy one day.

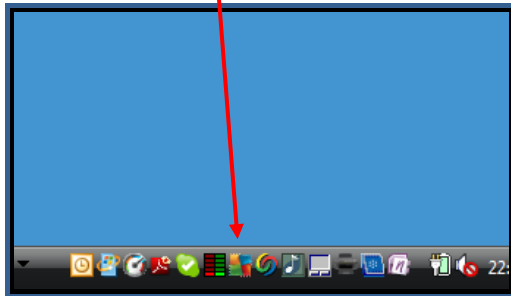
Several companies offer free downloadable trial versions of their software that range from 3 to 12 months e.g. Avast www.avast.com, AVG www.avg.com, Norton www.norton.com, and MacAfee www.mcafee.com

Microsoft Security Essentials is a free antivirus software product for Microsoft Windows operating systems www.microsoft.com

Activity

Check to see if your computer has anti-virus software installed

If anti-virus software has been installed on your computer, it will run every time your computer is switched on and should be visible in the start bar on the bottom right-hand corner of your desktop



Move your mouse over the small icons (pictures), the names of the programmes will appear.



look for an anti-virus icon- it could be AVG, Norton, McAfee, Avast, Microsoft Security Essentials or similar

If you find an anti-virus icon, right-click on it and open the product

Are you protected?

Identity Theft

Phishing

Phishing is an attempt at identity theft where online crooks (phishers) pretend to be legitimate organisations, like banks and credit card companies in order to trick you into giving them your private information such as bank account numbers or PIN numbers. Phishers usually send you an email in which they may ask you to verify or resubmit personal information by return. They could ask you to complete an online form and may offer you something attractive like money or a holiday. Phishers can use the information you provide to impersonate you. They want to spend your money, tap your bank account and use your credit cards!

Protect Yourself

- Be alert for anyone requesting your bank account details, credit card numbers, passwords, PIN numbers or PPS number. Remember, no reputable company will ever ask you to give out personal details by email
- If an email appears to come from your bank or credit card company, inform their customer service department
- Never give out personal details by email, fax or in response to a pop up advertisement or unexpected website address
- Trust your instincts. If an email looks suspicious, delete it immediately or if it offers something that looks too good to be true, it probably is
- Keep a look out also for fake emails that tell you that you have won the lottery or ask for your assistance to smuggle money out of a country and again if it offers something that looks too good to be true, it probably is
- Check your bank account on a regular basis to make sure there is no unusual activity
- Remember to log out of your email account when you finish using it. If you just close down the Internet page, and someone else comes along to use the computer you were at, they may inadvertently open your email account if you have not properly signed out. Most email accounts will have a log out/sign out button that you click to sign out of your account.

Activity

Can you spot phishing

Go to www.paypal.com/fightphishing

Take the challenge

Safe Shopping Online

Credit Cards

Many people have concerns about using a credit card online and it's always wise to be careful with your credit card in any situation. However, there is no reason why shopping on the Internet is any less secure, as long as you follow some basic guidelines.

- Ensure the site you are buying from is a secure site. There are a number of ways to identify a secure site:
 - When you get to the payment section of the website, check the web address in the browser starts with [https](#) (rather than [http](#)) – this means they're using some sort of security when handing your money.
 - Look for the security icon (a locked padlock or unbroken key symbol) in the bottom right-hand corner of the screen
- If a website doesn't display a full postal address or contact landline number and doesn't display a returns policy or procedure on what to do if there's a problem and you need to return goods, it's in breach of the **Distance Selling Regulations**, so don't use it! These details are usually displayed on the bottom of the home page.
- Anyone can create a web page, so there's no immediate way for a shopper to tell whether an online shop is genuine at first sight. Try to purchase items from trusted, well-established retailers, or ones recommended by friends.

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O2 also offer a prepaid Visa credit card – see www.o2online.ie/o2/o2-money

For more information on using your credit card safely online go to Safe Card at www.safecard.ie

Using Public Computers

Sometimes you may use someone else's computer (e.g. an Internet café) to browse the Internet. If you have entered any private information during the session, you should delete it to prevent the next user finding that information.

- If the browser is **Internet Explorer** then choose:
Tools>delete browsing history>delete all
- If the browser is **Mozilla Firefox** then choose:
Tools> clear private data> delete all
- If the browser is **SAFARI** then choose:
History>clear history

Top Tips

- Have up-to-date anti-virus software and a firewall installed on your computer
- Don't open email attachments if you are suspicious of them
- Install the latest security software updates to protect your computer
- Don't share your password with anyone
- Do make sure your Internet connection is secure when giving out personal details – look for the padlock icon or the https (rather than http)
- Do make backup copies of your files and store them in a safe place
- Don't give out personal banking and credit card details by email
- Mark your profile private on social networking sites

So, with some basic precautions you can enjoy all the benefits of your computer without any concern for the security and confidentiality of your information. The Internet is a goldmine of useful information so enjoy and happy surfing!

For more information on Internet security see

- www.makeitsecure.ie
- www.getsafeonline.org
- watch [5 Tips for staying safe on the web](http://www.youtube.com/watch?hl=en&v=nOgsXdB67Pc)
(<http://www.youtube.com/watch?hl=en&v=nOgsXdB67Pc>)
- read [How to stay safer and more secure online](http://www.google.com/security/passwords/)
(<http://www.google.com/security/passwords/>)
- read [Keeping your data secure](http://www.google.com/help/security/index.html) (<http://www.google.com/help/security/index.html>)

Search for Travel Information Online

The Internet is a fantastic resource when it comes to booking holidays. You can book flights, trains, buses, accommodation, car hire online and you can often find great deals available when you book via the Internet.

You can also research holiday destinations by reading reviews, checking out hotel websites, visiting tourism websites and looking at photographs before you travel!

What are the benefits?

- **Good deals** – you can often find lower prices online because companies cut their overheads significantly by taking a booking directly over the Internet rather than having you book through a travel agent in a shop or over the phone
- **Choice** – when you browse for holidays on the Internet you literally have the world at your feet! You can search for accommodation, flights, and package holidays from any one of hundreds if not thousands of companies from all over the world
- **Know before you go** – having access to the Internet means you can research your holiday destination before you go. You can read other traveller's reviews, see photos of where you are going and find out about interesting things to do when you are there!

A small word of caution!

When booking travel online we need to apply the same guidelines as we do to online shopping:

- Only book with a reputable company
- When using your credit card ensure that you are on a secure website (see the shopping handout for more information on using your credit card securely)
- Keep an eye on the terms and conditions
- Be aware that flight prices quoted often do not include taxes and charges so might work out more expensive than you first think!

Using GOOGLE to find travel information

Using Google is a great way to find information on your holiday destination, hotel, etc

For instance, if you were going on holidays in Tenerife and were interested in hill walking while you were there – a simple Google search for “Tenerife hill walking” returns lots of useful results.

Student Notes 4- Travel

If you were travelling to Prague and wanted to find some nice restaurants to eat in you could search for “Prague restaurants” and you will find lots of reviews, photos etc to help you find what you are looking for.

Try it yourself – enter in some keywords about the holiday destination you are planning (or dreaming!) of visiting and let Google do the searching for you!

Travel Websites for you to visit

There are hundreds of travel websites out there - here are a few suggestions to try out

Flights:

www.aerlingus.com

www.ryanair.com

www.skyscanner.ie

Accommodation in Ireland:

www.accommodation.ie

www.goireland.com

Package holidays:

www.holidaysonline.ie

www.budgettravel.ie

Many websites will search out the best deals for you, so you can just enter your travel dates and let them do the work -

www.orbitz.com

www.gohop.ie

www.ebookers.ie

Many of the well known travel guide book companies have excellent websites

www.fodors.com

www.lonelyplanet.com

You can also ask read reviews on hotels, destinations etc on travel review websites

www.tripadvisor.com

www.virtualtourist.com

Travel forums are handy places to post up your questions, or read questions posted by other travellers

www.lonelyplanet.com/thorntree/index.jspa

www.travelblog.org/Forum/

www.fodors.com/community/

Activity 1

Visit the Louvre in Paris

You have decided to take a trip to Paris and would like to visit the Louvre

You want to:

- Find out the opening times of the Louvre
- Find a hotel near the Louvre
- Find a restaurant near the Louvre

Find out the opening times of the Louvre

- 1 Go to the Google and search for **Louvre**
- 2 Scroll down the results page and find a link to a page where you might find information about Louvre opening times

What are the opening times of the Louvre? _____

Find a hotel near the Louvre

- 1 Go to the Google and search for 'Hotels near Louvre'
- 2 Explore the links on the results page

What is the name of the hotel you have chosen? _____

Can you make a booking online? _____

Find a restaurant near the Louvre

- 1 Go to the Google and search for 'restaurants near Louvre'
- 2 Explore the links on the results page

What is the name of the restaurant you have chosen? _____

Can you make a booking online? _____

Now you have found out the opening times of the Louvre, a hotel to stay in and a restaurant to eat in, all you need to do is book your flight – see lesson - **Book a Flight Online**

Book a Flight Online

Activity 2

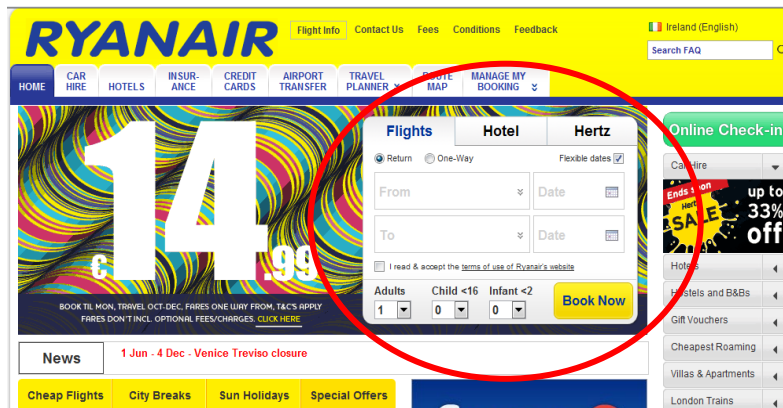
Booking a Flight with Ryanair

In this activity you will complete all the steps in booking a flight, but won't actually make the booking!

- You don't have to use real names or enter credit card details
- There is a 'time-out' on the Ryan Air website, so try to save time

Go to www.ryanair.com

The following screen (or similar) will appear:



1. The page is very busy, but when booking a flight we are only interested in the small box in the middle of the page (circled above), so ignore everything else
2. In this box we can choose whether we travel **One-Way** or **Return**, choose the destination we want to **fly from** and the destination we want to **fly to**, the date we want to travel and the number of passengers

Student Notes 4- Travel

The screenshot shows the Ryanair flight booking interface. Red arrows point from callout boxes to specific elements: 'Return' and 'One-Way' flight options, the 'From' and 'To' destination fields, the departure and return date fields, the 'Flexible dates' checkbox, and the passenger selection dropdowns. The callouts provide instructions on how to use these elements.

Click here to choose a Return or One-way flight

Click on the arrows to choose your destination

Click on the arrows to choose the number of people travelling

If you don't mind when you go, click on the flexible dates box.

If you know when you want to travel, click on the calendars to choose the date you want to go and the date you want to return.

3. Enter the following details

- Type of Flight: Return Flight
- From: Dublin
- To: Paris
- Departure Date: 06/01/2012
- Return Date: 08/01/2012
- Passengers: 1 adult

The screenshot shows the Ryanair flight booking interface with the details entered. The 'From' field is 'Dublin' and the 'To' field is 'Paris (Beauvais)'. The departure date is '06/01/2012' and the return date is '08/01/2012'. The 'Flexible dates' checkbox is checked. The passenger selection shows '1' adult, '0' child, and '0' infant. The 'Book Now' button is visible.

4. When you have filled in the details click on the 'I read & accept the terms of use' box and click on the 'Book Now' button

The following screen (or similar) will appear

Student Notes 4- Travel

Date chosen

Flight chosen

Details of flight and cost of flight including taxes

Return Flight details

Total Cost

Going Out From Dublin T1 - Paris Beauvais

« Previous Week » Next Week »

| | | | | | | |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Tue, 3 Jan 12 from 32.99 EUR | Wed, 4 Jan 12 from 16.99 EUR | Thu, 5 Jan 12 from 16.99 EUR | Fri, 6 Jan 12 from 16.99 EUR | Sat, 7 Jan 12 from 23.99 EUR | Sun, 8 Jan 12 from 16.99 EUR | Mon, 9 Jan 12 from 23.99 EUR |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|

Select A Flight

| | | | | | | |
|--|-----------------------|----------|-------|-----------|------------------------------|------------------------------|
| | <input type="radio"/> | No Taxes | Adult | 16.99 EUR | Fri 6 Jan 12 Flight FR 24 | 06:35 Depart 09:00 Arrive |
| | <input type="radio"/> | No Taxes | Adult | 16.99 EUR | Fri 6 Jan 12 Flight FR 26 | 19:30 Depart 21:55 Arrive |

Going Out

No Taxes

Depart:
Dublin T1 06:35

Arrive:
Paris Beauvais 09:00

| | | | |
|---|---|-------|-----------|
| 1 | x | Adult | 16.99 EUR |
|---|---|-------|-----------|

Fare: 16.99 EUR

Online Check-In: 6.00 EUR

EU 261 Levy: 2.00 EUR

Taxes / Fees: 0.00 EUR

Total Price: 24.99 EUR

Coming Back From Paris Beauvais - Dublin T1

« Previous Week » Next Week »

| | | | | | | |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|
| Thu, 5 Jan 12 from 23.99 EUR | Fri, 6 Jan 12 from 16.99 EUR | Sat, 7 Jan 12 from 32.99 EUR | Sun, 8 Jan 12 from 32.99 EUR | Mon, 9 Jan 12 from 16.99 EUR | Tue, 10 Jan 12 from 23.99 EUR | Wed, 11 Jan 12 from 17.99 EUR |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|

Select A Flight

| | | | | | | |
|--|-----------------------|----------|-------|-----------|------------------------------|------------------------------|
| | <input type="radio"/> | No Taxes | Adult | 40.99 EUR | Sun 8 Jan 12 Flight FR 25 | 15:50 Depart 16:20 Arrive |
| | <input type="radio"/> | No Taxes | Adult | 32.99 EUR | Sun 8 Jan 12 Flight FR 29 | 23:15 Depart 23:40 Arrive |

Coming Back

No Taxes

Depart:
Paris Beauvais 23:15

Arrive:
Dublin T1 23:40

| | | | |
|---|---|-------|-----------|
| 1 | x | Adult | 32.99 EUR |
|---|---|-------|-----------|

Fare: 32.99 EUR

Online Check-In: 6.00 EUR

EU 261 Levy: 2.00 EUR

Taxes / Fees: 0.00 EUR

Total Price: 40.99 EUR

Sponsored Listings

Total 65.98 EUR

5. The above screen shows the results of your search for flights
- The flights you have chosen appear in yellow
 - If you want to change your flight, you can click on different flights or different dates here
 - The details of the flight, including total cost of flight and taxes also appear on this page

6. If you are happy with the details, click on **SELECT AND CONTINUE**

Student Notes 4- Travel

- The **Passenger Details** page will appear – Be very careful filling in this page, as it gives you options that are not necessary and will cost you money.
If you select an item that costs money, the charge will appear here and will be added to the total cost.

Passenger Details - All passenger names must match those in the passport/accepted travel document

1 Ms Millie Doyle 0 Bags **0.00 EUR**

Beat the queues, buy priority boarding: Yes ☐ No ☐ **0.00 EUR**

Buy travel insurance View policy benefits Please select a country of residence **0.00 EUR**

If you do not wish to buy insurance select **No Travel Insurance** in the drop down menu.

SMS Confirmation

Select one of the following options. (Click for information) **0.00 EUR**

☐ Receive a text message confirming your Reservation Number and flight details.

☐ No Thanks.

Your mobile phone number will be entered on the following page and will only be used to send important flight information.

Ryanair Official Guaranteed Cabin Bag

Samsonite Yes ☐ No ☐ **0.00 EUR**

The Samsonite F Lite cabin bag is available exclusively at Ryanair.com and is **GUARANTEED*** to be accepted as cabin baggage on all Ryanair Flights. The Samsonite F Lite cabin bag retails at 33% less than the normal retail price and includes free delivery. *subject to weight limit of 10 kg

Free Delivery!

If you would like to purchase the new Ryanair Official Guaranteed Cabin Bag, please enter the required quantity below. (Cabin Bag specification)

Sports Equipment/Musical Instruments/Infant Equipment

Please check box if one or more passengers wishes to carry sports equipment, a musical instrument or infant equipment. ☐

Special Assistance

Please check box to reserve special assistance at the airport for members of your party. Failure to prebook special assistance may result in the service being unavailable. ☐

☐ **Important - Please check box to continue**

I have read and accept Ryanair's General Terms and Conditions of Carriage and Website Terms of Use.

I will advise Ryanair of any changes to my contact details including my email address to a local Ryanair

Flights

Going Out: 08/01/2012 06:35hrs
Dublin T1 - Paris Beauvais

1 x Adult 16.99 EUR

Taxes/Fees 0.00 EUR

EU 261 Levy 2.00 EUR

1 x Web Check in 6.00 EUR

Coming Back: 08/01/2012 23:15hrs
Paris Beauvais - Dublin T1

1 x Adult 32.99 EUR

Taxes/Fees 0.00 EUR

EU 261 Levy 2.00 EUR

1 x Web Check in 6.00 EUR


Total

Total Cost 65.98 EUR


Excluding administration fee (if applicable)

- Make sure you click on the **Important** box to say you have read and accept the conditions
- When finished click **CONTINUE**
- The next page that appears may be one that offers you car hire or similar, if you don't want the offer, just scroll down to the bottom of the page and click '**no thanks**'
- The next page that appears is the **Contact Details** and **Payment** page
- Complete the page using 'dummy' contact details and 'dummy' cardholder details

Student Notes 4- Travel

| Contact Details | Subscribe! |
|---|--|
| <input type="text"/> * Enter an E-mail Address to receive confirmation <input type="text"/> * Re-confirm E-mail Address Mobile Number * <input type="text"/> Intl. Code - <input type="text"/> Area/City Cod - <input type="text"/> Number <input type="checkbox"/> I do not have a mobile number * indicates required fields |  <input type="checkbox"/> Subscribe! Please check this box if you wish to be added to Ryanair's subscriber list. Subscribers will receive information from Ryanair and our partners and can unsubscribe at any time. |

| Payment – Ryanair Vouchers (View Gift Voucher Terms) | |
|--|---|
| Voucher Reference: | <input type="text"/> Retrieve |
| Applied Vouchers: | |

| Payment | |
|--|---|
| Your debit/credit card will be debited the following amount(s): | |
| Total amount (Excluding Administration Fee) | 65.98 EUR |
| Cardholder Details  Please select... * Title * First Name * Family/Last Name Card or Account number * Expiry month * Expiry year * CVV CVV Number * indicates required fields | Cardholder Address Information <i>The address should be the same as that on your payment card statement.</i> * Street address * Town/City Post/Zip code Please select a Country * indicates required fields |

PURCHASE NOW

13. Do not click on **Purchase Now** – the payment wouldn't be accepted because the details entered weren't real
14. If you were actually booking the flight, the next page you would see would be the confirmation of your booking and would list
- The flights booked
 - A booking reference number

This information should be printed off and kept carefully – it is essentially your ticket

Google Voice and Video Chat

Google voice and video chat allows you to make calls and video calls to people directly from your Gmail account. It works very similarly to Skype, but has an added advantage because while you might be checking your Gmail, you may notice that one of your friends with a webcam is online and you can make a video call – if they answer the call, you can chat to them live, face to face!

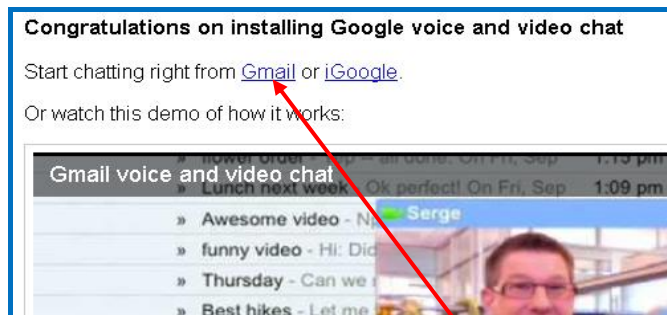
Install Google Voice and Video Chat on your computer

Note: To use Google voice and video chat you need to have a Gmail address and a webcam

1. Ensure the webcam is plugged into the computer
2. Log into your Gmail account
3. Go to www.google.com/chat/video
4. Click on **Install voice and video chat**



Once it is installed, the following screen will appear



5. Click on **Start chatting from Gmail**

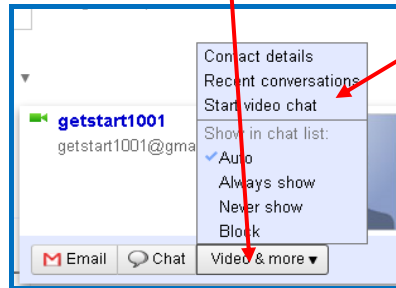
You are now ready to use Google voice and video chat

How to use Google Video and Voice Chat

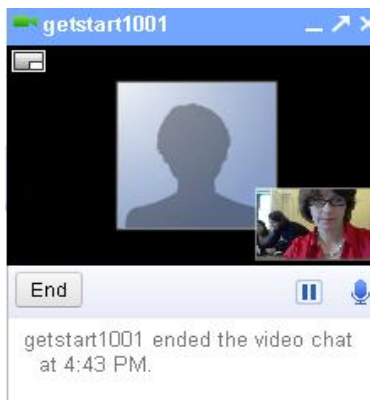
In your contacts list (on the left hand side) you will see a camera icon for those contacts that have a camera installed.



1. Move your mouse over the contact. Click on **Video & more** and select **Start video chat**



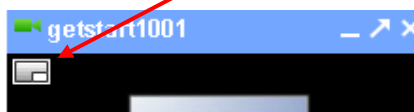
A chat window will be opened and you should see the person you have contacted in the main window and yourself in a small window at the bottom right



Click on the pop-out icon to open a larger video window



2. Click on the Full Screen button to make the video window full screen



3. To end a video chat session click on the **End** button

Using Skype

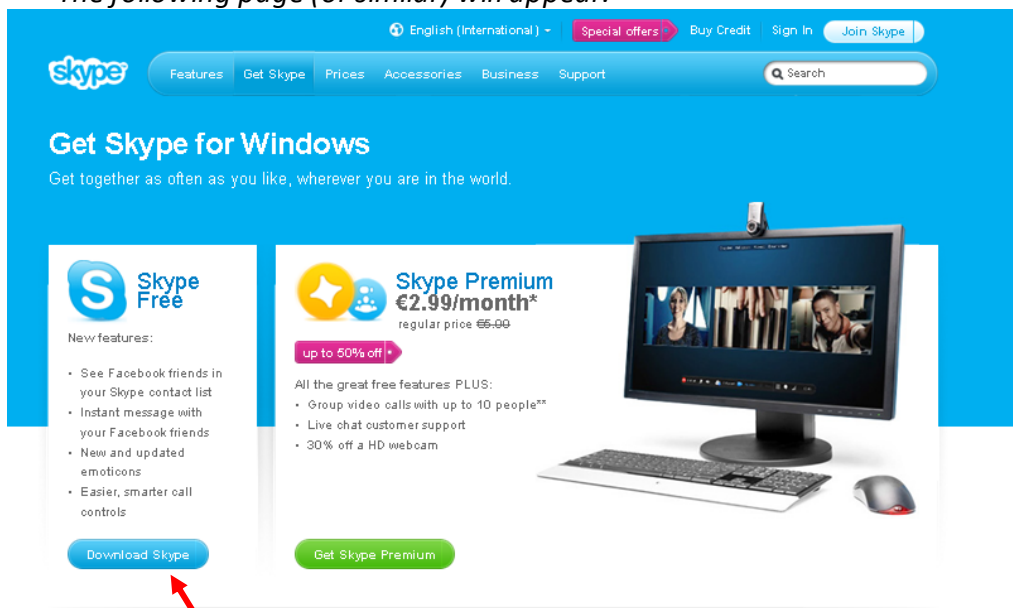
- Skype is software that allows users to make telephone calls over the Internet
- Calls to other users of Skype are free; while calls to other landlines and mobile phones can be made for a small fee (you can buy Skype credit on the website)
- To use Skype you will need a headset or speakers and a microphone
- If you have a webcam (a camera on your computer) you will be able to see the person you are talking to (provided they have a webcam too)

To use Skype you first have to install the Skype programme on your computer

Install Skype on your Computer

1. Go to www.skype.com/download

The following page (or similar) will appear.



2. Click on **Download Skype**
3. Follow the on-screen steps to complete the installation.

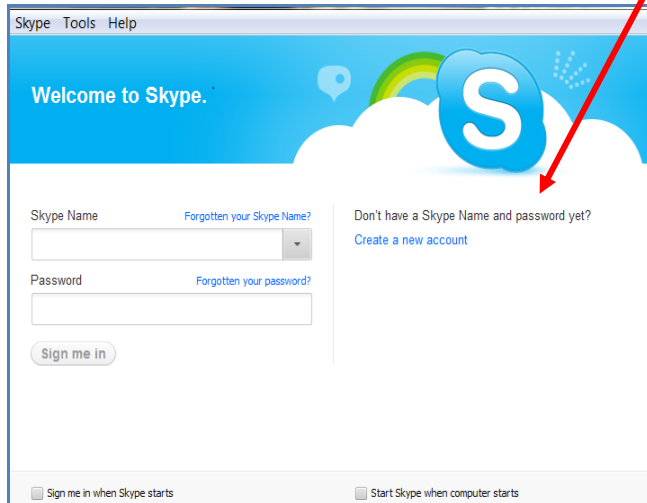
Once Skype is downloaded, the Skype icon will appear on your desktop.

When you want to use Skype, double-click on the Skype icon on the desktop to open the programme



Making a Skype Call

The first time you use Skype, you will be asked to create an account with a user name and password. You only need to do this once, next time you want to use Skype, just type in your Skype Name, Password and click Sign me in.



Before you can make a call to another Skype user, you need to add them to your contact list

Add someone to your contact list

To find a person on Skype you can do a search for their Skype username, their full name or their email address and Skype will search through all the registered users to find them

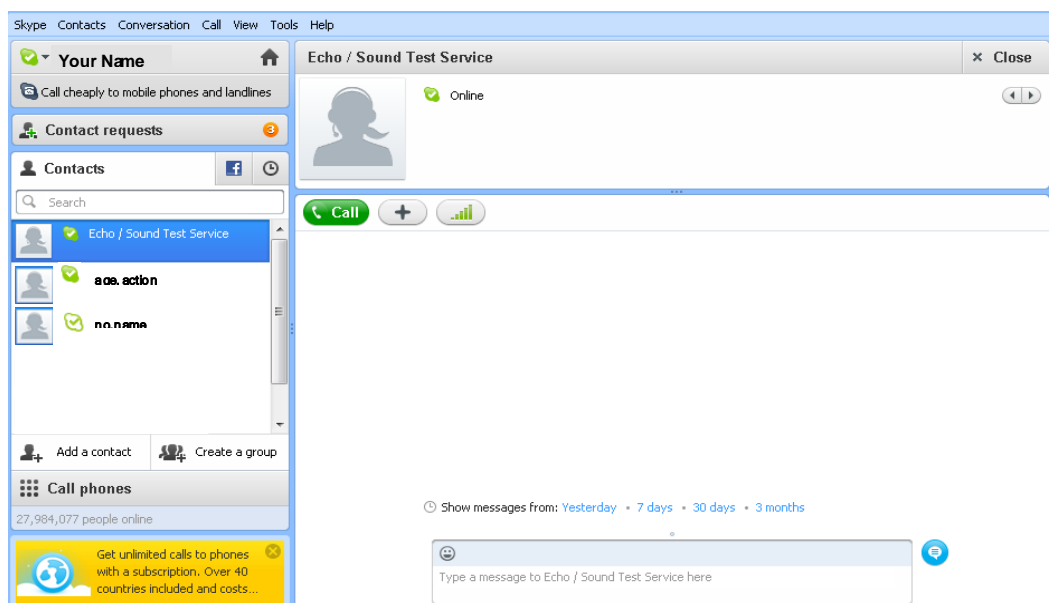
1. Click the **Contacts** button at the top of Skype

The following screen (or similar) will appear

Click here
to see
Contacts

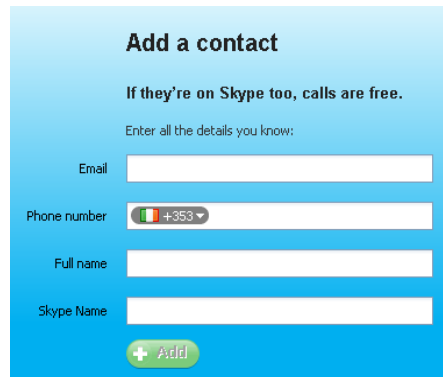
Contact
List

Add a
Contact



Student Notes 5 – Online Video Calls

- Click on **Add a contact** (left-hand side of screen)
- Enter any one of the following: email, phone number, full name or Skype Name of the person you want to add



The screenshot shows a blue-themed form titled "Add a contact". Below the title is a sub-header "If they're on Skype too, calls are free." and a prompt "Enter all the details you know:". There are four input fields: "Email", "Phone number" (with a dropdown menu showing "+353"), "Full name", and "Skype Name". At the bottom is a green button with a plus sign and the text "Add".

- If one match is found and it's the person you are looking for, click **Add**
- If more than one account matches your search, click **View** to see a list of matches



- From the list of matches, click **Add contact** below the one you want to add
- Now you need to send the person a contact request. Enter some text to introduce yourself and click **Send request**

The contact is added to your contact list, but you can't contact them until they accept your request. When they have accepted your request, you can see when they are online, and make free calls and video calls with them.

How to make a call on Skype

Call someone in your contact list:

1. In your contact list, find the person you want to call



If there is a symbol like this beside the person it means they are online and you will be able to call them. It also means they are on Skype and the call will be free. Once you have clicked on them, you will see their details in the main window

2. Click the green Call button.



The screen changes colour, a call bar appears near the bottom of the screen and you will hear ringing until the other person answers

3. To hang up, click the End call button on the call bar



How to make a video call on Skype

Video calls allow you to make a call and speak to and see the person you are talking to live!

You can make video calls to anyone on Skype, as long as they also have a webcam

Making a video call on Skype is almost the same as making a phone call

1. In your contact list, find the person you want to call

Make sure they're online



2. Click the Video Call button



The screen changes colour, the call bar appears near the bottom of the screen and you will hear ringing until the other person answers

When they answer, their face will appear live on your screen and they will be able to see and hear you – say hello!

3. To hang up, click the End call button on the call bar



For more Help using Skype go to

<http://www.skype.com/intl/en/support/user-guides/>

Introduction to Google Talk

Gmail is not simply an email account. With Gmail you can also have instant text conversations with your friends using **Google Talk** or have face to face conversations with them using **Google voice and video chat**.

While in Gmail, you can also access other Google features such as Maps, Calendar, Web, YouTube and many others directly from your Gmail page

Google Talk

Google Talk lets you send and receive instant messages with friends, family and colleagues

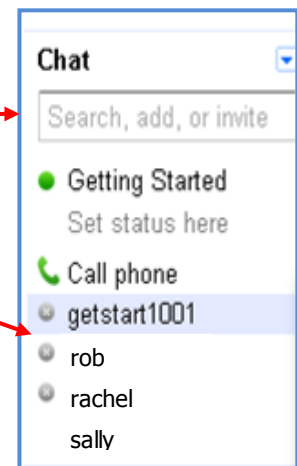
All you need to chat is a Google account such as Gmail

Before you can chat with someone using Google Talk you'll need to invite them by following the instructions below. Your friend will see the invitation above their chat list asking if they'd like to be able to chat with you. Until they accept, you'll see '**Invited**' next to their name in your chat list.

To invite someone to chat:

1. In the search box at the top of the Chat area, type your friend's username
2. Click **Invite to chat**

Once they've accepted your invitation, you'll see a status button to the left of their name in your chat list, which indicates whether they're available (green), busy (red), idle (yellow), or offline (gray). Whatever their current status, you can now start to chat.



Note: If a contact doesn't have a ball next to his or her name, you won't be able to chat

Starting a chat

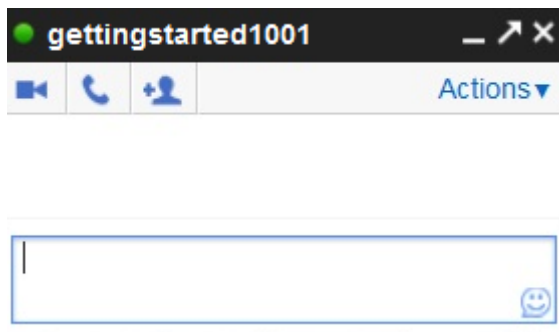
1. Sign-in to Gmail
2. Go to the **Chat** section
3. Move the mouse to a contacts name (or type their name in the search box)
4. Their contact details will appear

Student Notes 6- More About Gmail



5. Click on **Chat**

The following Chat window will appear



6. Type your message and press **Enter**
7. Wait for your contact to respond!
8. To end your chat, click the **X** in the corner of the Chat window

Group chat

The Group Chat feature lets you chat with many friends at once. There's no limit to the number of people you can chat with, and any participant can invite others to join. To start a group chat, follow these steps:

1. Start a chat with a single person in your Chat list
2. Once you've started the chat, click the person icon at the top of the chat window
3. In the field labelled **Add people to this chat**, enter the names of the contacts you want to add to your group chat

To end your chat, click the **X** at the corner of the chat window. Others in the group chat will get a message saying that you've left the conversation. If you want to rejoin, you'll need to be invited back by a contact who's still in the group chat. The group chat will continue until all participants have left.

Google Voice and Video Chat

Google voice and video chat allows you to make calls and video calls to people directly from your Gmail account. It works very similarly to Skype, but has an added advantage because while you might be checking your Gmail, you may notice that one of your friends with a webcam is online and you can make a video call – if they answer the call, you can chat to them live, face to face!

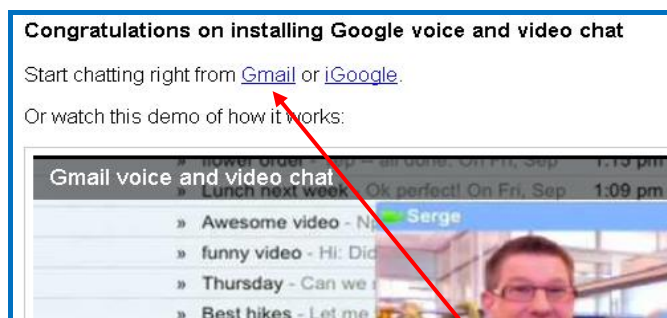
Install Google Voice and Video Chat on your computer

Note: To use Google voice and video chat you need to have a Gmail address and a webcam

6. Ensure the webcam is plugged into the computer
7. Log into your Gmail account
8. Go to www.google.com/chat/video
9. Click on **Install voice and video chat**



Once it is installed, the following screen will appear



10. Click on **Start chatting from Gmail**

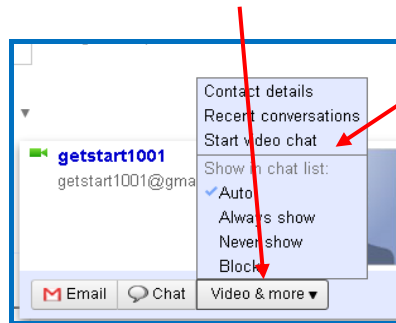
You are now ready to use Google voice and video chat

How to use Google Video and Voice Chat

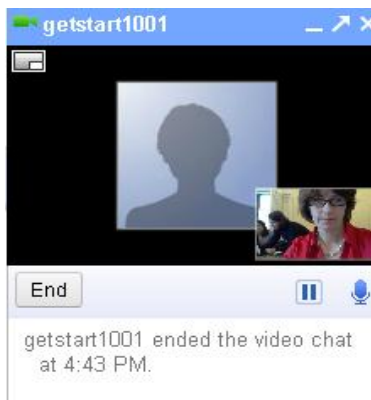
In your contacts list (on the left hand side) you will see a camera icon for those contacts that have a camera installed.



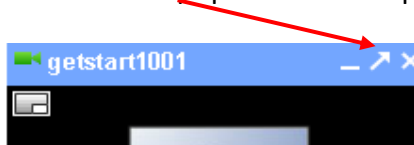
2. Move your mouse over the contact. Click on **Video & more** and select **Start video chat**



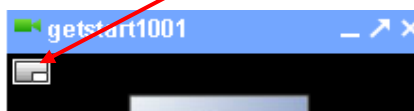
A chat window will be opened and you should see the person you have contacted in the main window and yourself in a small window at the bottom right



Click on the pop-out icon to open a larger video window



2. Click on the Full Screen button to make the video window full screen

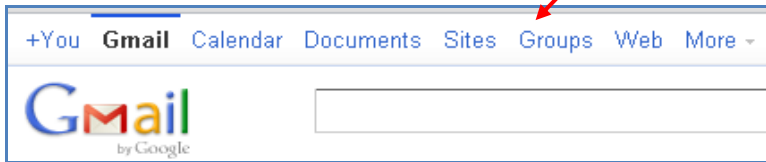


3. To end a video chat session click on the **End** button

Access other Google Products

Once you sign up for Gmail you have created a Google account, which gives you access to many other Google products – all just one click away from your Gmail page

At the top of your Gmail page you will see a Google Toolbar



Click on the tabs on the toolbar to access the following products:

| | |
|------------------|---|
| +You | Takes you directly to Google+. Here you can sign-up to join Google's new social network, or sign-in if you are already a member |
| Gmail | Takes you to your Gmail Account |
| Calendar | You can create your own personal calendar, put in important dates to remember, reminders etc. |
| Documents | You can save your documents into Google Docs – it means you can access them from any computer once you're logged in to Google, or share them with other Gmail users |
| Sites | Here you can create your own website |
| Groups | Want to learn about car repair? Have a question about computers? You can find a discussion or a group about it. You can join an existing group or create your own. |
| Web | Takes you directly to the Google search homepage |
| More | Choose from other Google products such as Google Maps, Translate etc. or go directly to YouTube |

Activity

Explore the Google Toolbar

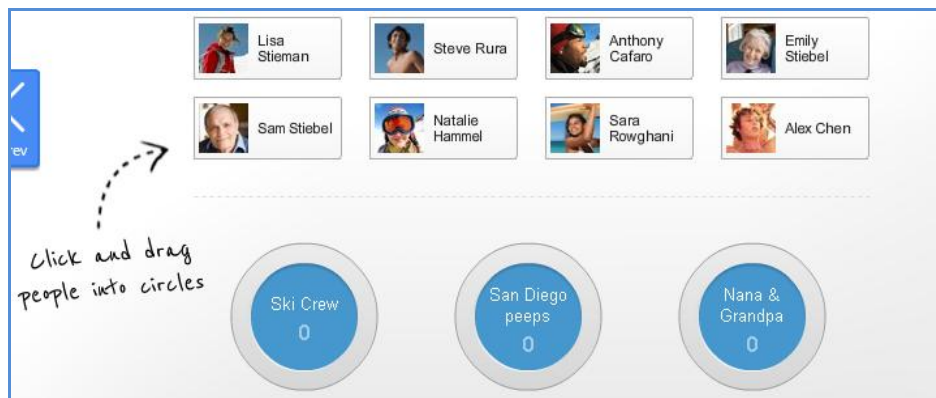
Click on each of the buttons on the toolbar and explore the page

Google +

Google have recently set up a social networking site called **Google+** (plus) where you can share news, upload video, photos and links. You can access it from the Google homepage by clicking on the **You+** tab on the menu. To join, you need to have a Google account e.g. Gmail address.

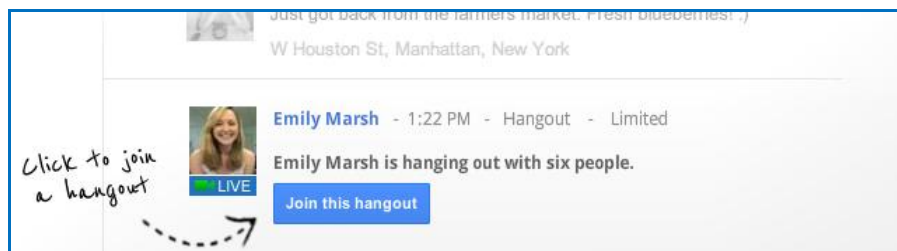
Circles

Categorise your friends into groups called '**Circles**' so instead of all of your friends being able to see everything on your page, you can send relevant information to different circles of friends e.g. You might not want certain people to be able to see a relative's wedding pictures. Grouping people using circles makes it easier to maintain privacy. If you want only your family members to view certain information or photos, you can put your family members into one **Circle**, or if you are a member of a book club, you can add other members of the club to a **Circle** and share information within it.

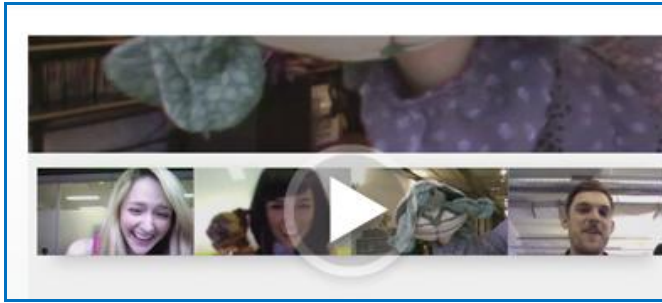


Hangouts

Hangouts are similar to using Skype. You can let specific friends (or entire circles) know you're hanging out and then see who drops by for a face to face chat or you can join a live hangout – you can chat face to face with up to 9 people at the same time



Student Notes 7 –Social Networking



See who's in the hangout

Search

What was that restaurant your friend was raving about last week? Who's got some good tips on ballroom dancing? What's it like to be at the World Cup?

Search brings you updates from your circles, news from around the web and public Google+ posts, giving you instant access to the topics you care about and the people who care about them along with you.

Photos - Instant upload

With **Instant Upload**, your photos and videos upload themselves automatically to a private album on Google+. All you have to do is decide who to share them with.

Messenger

Coordinating friends can be hard, especially if you're trying to text lots of people at once. Messenger brings all those separate conversations into one simple group chat, so everyone is on the same page with no hassle.



Activity

Browse Google+ features

Student Notes 7 –Social Networking

- Step ① Go to www.google.ie
- Step ② Click on the **+You** tab on the Google homepage
- Step ③ Scroll down the page to see the Google+ features
- Step ④ Click on **Find out more...** to find out more about a feature
- Step ⑤ Press the play video button to take a quick look at Google+

Set up a Google+ account

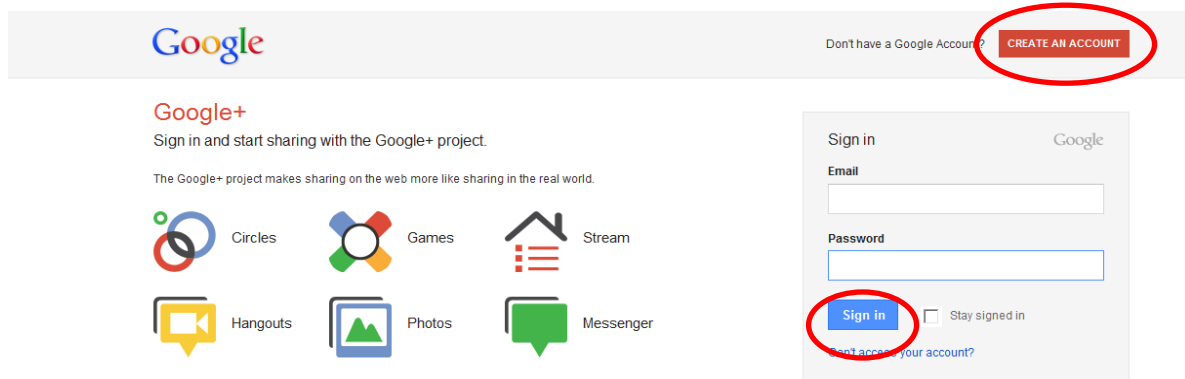
To join any social network you will first need to create a “**profile**” – which is a personal account, where you give some basic information about yourself, for example, your profile user name, where you’re from and what music and interests you like. You can then decide whether you want to make your profile private or public. So, if you mark your profile ‘**private**’, nobody should be able to access any of your personal details unless you approve and add them to your friends list first.

A word of Warning: Be careful about how much personal information you put up online, e.g. don’t give out your house address or telephone number. Remember the Internet is a public resource. Only put up information you are comfortable with anyone seeing and prevent identity theft by limiting the amount of information you put online.

To set up a Google+ account, you first need to have or create a Google account (e.g. Gmail)

1. Click on the “**+You**” tab on the Google homepage to go to the sign in page
2. If you already have a Google account, you can sign into Google+ with your Gmail address and password
3. If you don’t have a Google account, click on “create an account” and fill out the form with your details. Then go back to the sign in page, and sign in with your email address and password.

Student Notes 7 –Social Networking



4. Once you have signed in you can create your profile
5. When your profile is completed, you can start inviting your friends to join you on Google+ and begin creating circles of friends and using all the other features of Google+

Twitter

Twitter is a social networking service that allows people to write short messages (called Tweets) to let people know what they are doing, what they are thinking.

If you set up a Twitter Profile (join Twitter), you can post updates (tweets) on your home page – once the message is posted, anyone who ‘follows’ you on Twitter will receive the message.

You can also ‘**follow**’ someone else on Twitter – this means that every time they write a ‘**tweet**’, you will receive it. Lots of people follow famous people, organisations and even TV shows on Twitter e.g. Barack Obama or the X-Factor.

Example of a ‘Tweet’:



When you send a ‘**tweet**’ it is displayed on your profile page, on the home page of each of your followers, and in the Twitter public timeline. These messages are viewed by those following you or by those visiting your profile.

Student Notes 7 –Social Networking

Many people now have Twitter on their mobile phones. This means that when something exciting happens and they want to let people know, instead of sending a text to one or two people, they can post a **'tweet'** and all of their followers will get it.

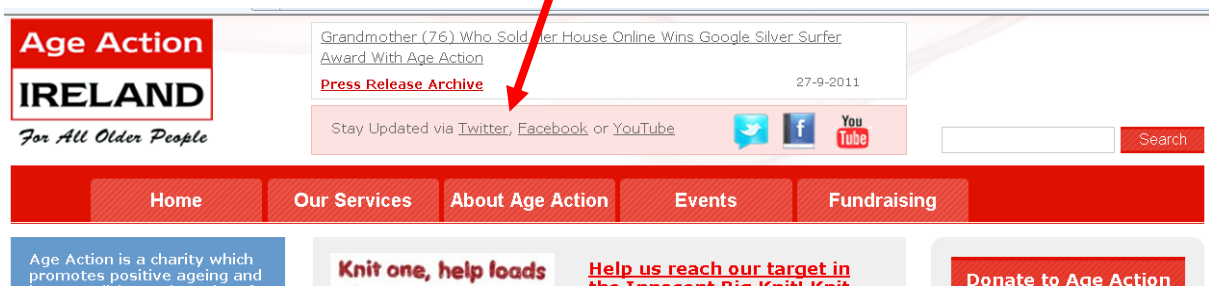
Companies find Twitter useful, as they can communicate information to hundreds of interested parties at once, rather than sending them all emails.

Activity

Browse a Twitter page

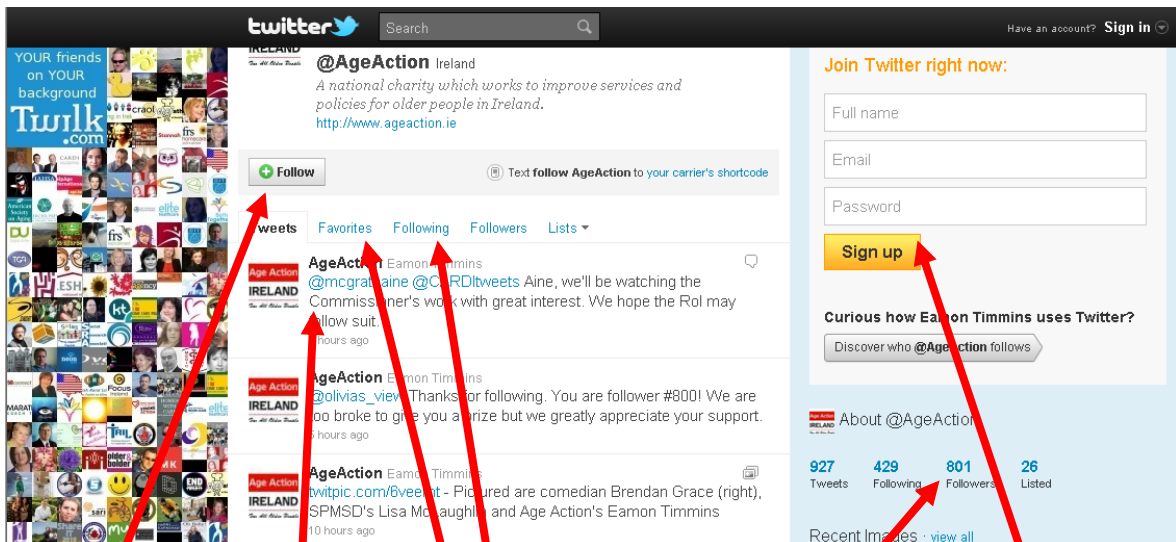
Step **1** Go to www.ageaction.ie

When the homepage opens, click on the **Twitter** Link.



The Age Action Twitter page will open

Step **2** Explore the page



Click Here
to Follow
Age Action

Recent
Tweets

See who is
following or
check on
favourites

Number
of
followers

Sign-up for
Twitter box

Setting up a Twitter Account

To join any social network you will first need to create a “**profile**” – which is a personal account, where you give some basic information about yourself, for example, your profile user name, where you’re from and what music and interests you like. You can then decide whether you want to make your profile private or public. So, if you mark your profile ‘**private**’, nobody should be able to access any of your personal details unless you approve and add them to your friends list first.

A word of Warning: Be careful about how much personal information you put up online, e.g. don’t give out your house address or telephone number. Remember the Internet is a public resource. Only put up information you are comfortable with anyone seeing and prevent identity theft by limiting the amount of information you put online.

To set up an Account

1. Go to <http://twitter.com/>, enter your full name and click the **yellow button** on the right hand of your screen, or simply go to <https://twitter.com/signup>
2. Fill in the first field with your **full name**
3. Select a **username** from one of the usernames suggested, or create your own (Can be a nickname – something that describes you)
4. Enter a **password**. Make sure your password contains letters, numbers, and symbols.
5. Enter your **email address**
6. Fill in the Captcha (strange looking letters & numbers) to prove you're human, not a machine!
7. Pick areas that interest you
8. **Search for Friends**, and follow them

Twitter will send you a confirmation email before you can finish the sign-up process

Facebook

If you are a member of a club or group you’ll know how much fun it is to share interests, catch up on news, pass around photos and get to know the other members. But what happens if they, or you, move away and you don’t get to see them so often?

Of course you could write, phone, email or text. Another option is to join a social network on the Internet and become a member of an online community.

Social networking sites are websites that allow people to catch up with each other, make new friends, share the latest news, photos, videos and chat – no matter where they are in the world.

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There are also social network sites that have a specific theme – such as books, music, nature etc. where people can join up and interact with other people who have similar interests.

Some examples of social networking sites are:

Google + - Google's social network site

My Past My Present - www.mypastmypresent.eu - a site where senior citizens can socialise

Linked In - www.linkedin.com - a social network site usually used by business people

One of the most popular social networking sites today is called Facebook. Many people use this site to stay in contact with friends and family.

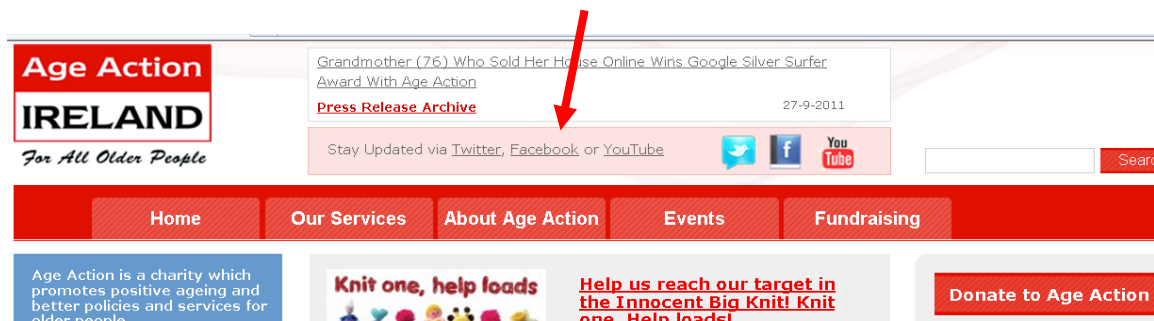
Individuals using Facebook usually set up a Facebook profile – this type of Facebook account allows you to manage your information, decide on privacy settings and keep your page private if you want to, this means that only the people you accept as 'friends' can view your information.

Many companies and clubs set up a Facebook '**Page**' account, rather than a '**Profile**' account. Facebook 'Pages' are viewable by the general public. This means that anyone can view their Facebook page, even if they are not a member of Facebook.

Browse a Facebook page

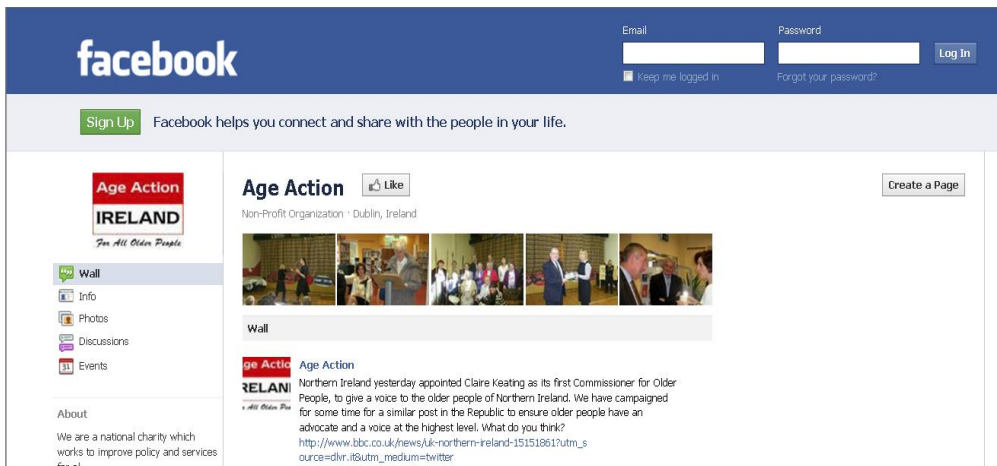
Step **1** Go to www.ageaction.ie

When the homepage opens, click on the **Facebook** Link



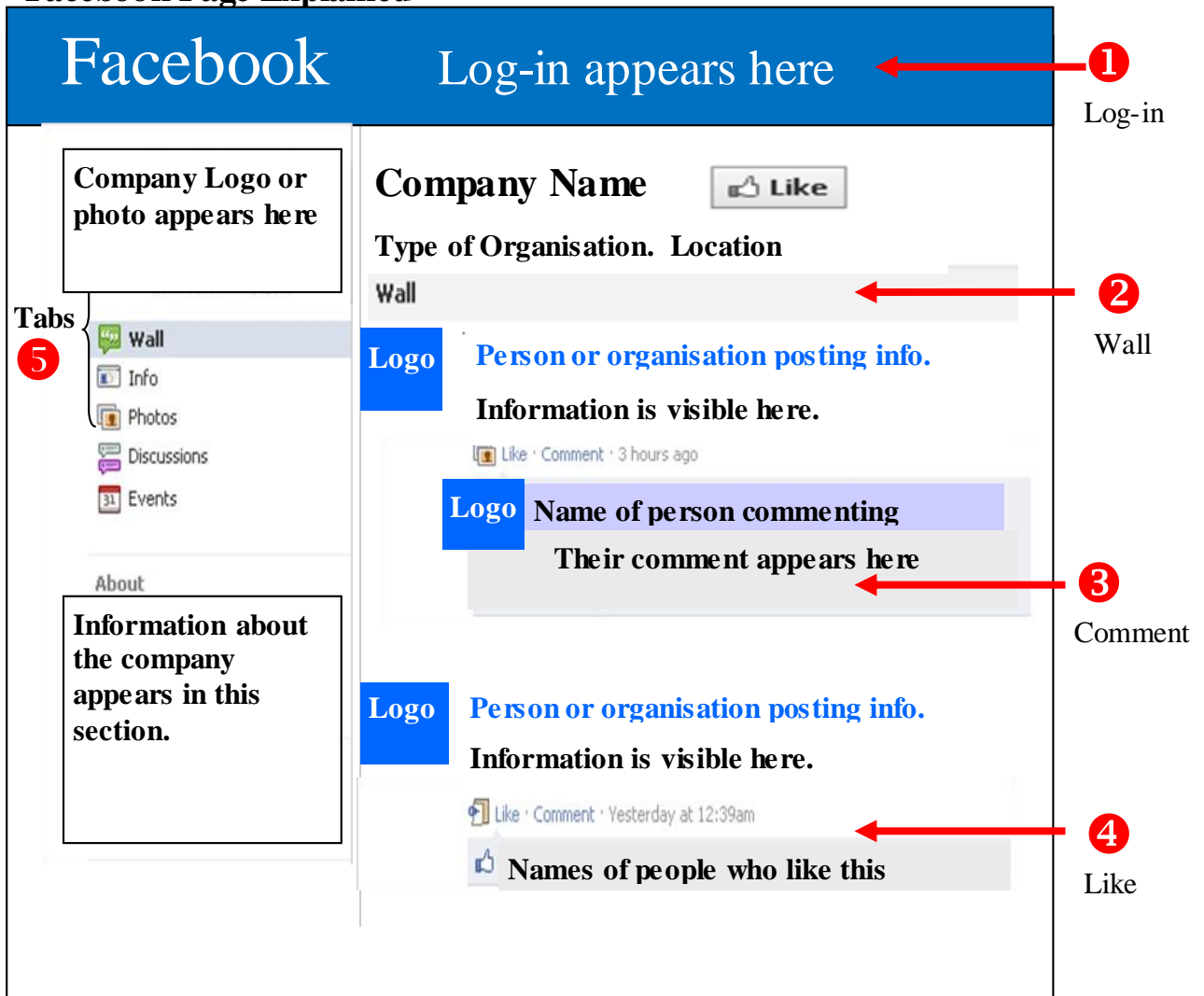
The Age Action Facebook page will appear

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Step **2** Explore the page

Facebook Page Explained



- 1 **Facebook login.** This will appear at the top of a Facebook page if you are not a member of Facebook, or are not logged in. You can ignore this.
- 2 **Wall.** This is the main 'space' on Facebook. The organisation can post information about events that have taken place, upcoming events, news of interest, photos and links to articles of interest.
- 3 **Comment.** People who are members of Facebook can 'comment' on the information on the wall by clicking on the comment button – their name, comment and how long ago the comment was made will appear on the wall.
- 4 **Like.** People can also indicate whether they like information or pictures on the wall by clicking on the 'Like' button – their name will appear beside the 'thumbs up'.
- 5 **Tabs.** You can click on different tabs to look at more information about the organisation e.g. photos they have posted, upcoming events and discussions.

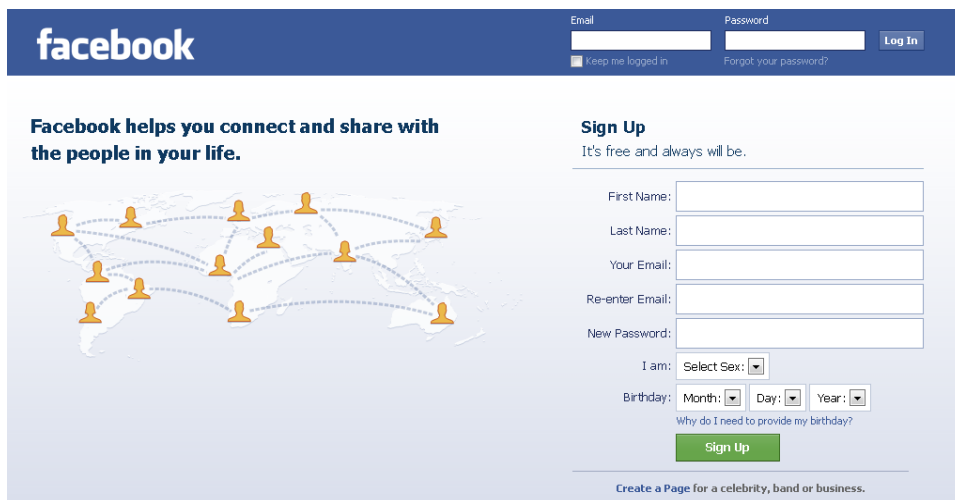
Signing up for Facebook

To join any social network you will first need to create a “**profile**” – which is a personal account, where you give some basic information about yourself, for example, your profile user name, where you're from and what music and interests you like. You can then decide whether you want to make your profile private or public. So, if you mark your profile '**private**', nobody should be able to access any of your personal details unless you approve and add them to your friends list first.

A word of Warning: Be careful about how much personal information you put up online, e.g. don't give out your house address or telephone number. Remember the Internet is a public resource. Only put up information you are comfortable with anyone seeing and prevent identity theft by limiting the amount of information you put online.

To use or “join” Facebook you need to **Sign Up**. You can do this by going to www.Facebook.com

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The image shows the Facebook homepage from 2008. At the top is a dark blue header with the Facebook logo on the left. On the right of the header are login fields for 'Email' and 'Password', a 'Log In' button, and links for 'Keep me logged in' and 'Forgot your password?'. Below the header, the main content area has a light blue background. On the left, a tagline reads 'Facebook helps you connect and share with the people in your life.' Below this is a graphic of a world map with orange person icons and dashed lines representing connections. On the right, the 'Sign Up' section is titled 'Sign Up' with the subtext 'It's free and always will be.' The form includes fields for 'First Name', 'Last Name', 'Your Email', 'Re-enter Email', and 'New Password'. Below these are dropdown menus for 'I am:' and 'Select Sex:', and a 'Birthday' section with 'Month', 'Day', and 'Year' dropdowns. A link 'Why do I need to provide my birthday?' is below the birthday fields. A green 'Sign Up' button is at the bottom of the form. At the very bottom, a link says 'Create a Page for a celebrity, band or business.'

1. When you go to Facebook.com, you see a screen that asks you to login or sign up for a free account. Fill in the information, then click on "**Sign Up**," which takes you to a Web form.
2. Fill out the form that asks for your full name, your current status, email address, a password and your birthday. You'll also have to type in a series of letters and numbers for a security check as well as check a box saying that you understand and agree to the terms of use and privacy policy. Click the "**Sign up now!**" button when you have completed the form.
3. Wait for your confirmation email. Facebook sends this email to confirm your registration. When you get the email, click on the link in the email to confirm that you did in fact register for a Facebook account. You will then be logged into Facebook.
4. Once you have signed up you can invite people you know to become your "**friend**" on the site. When they become a friend on Facebook you have access to view their profile and they can view yours. You can send messages to your friends and share photographs; you can click on their name and view their Facebook page.